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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, July 9, 2019 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	September 10, 2019

MEMBERS PRESENT

Timothy Bane, Public Member, President
Dr. Lois Rogers, Professional Member, Vice-President
Gwendolyn Benton, Public Member, Secretary
Ray Quillen, Professional Member
Georgia Lane, Healthcare Member
Jenifer Vaughn, Public Member

MEMBERS ABSENT

J.R. Payne, Jr., Professional Member
Eleanor Allione, Public Member
Cecilia Jones, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Kristopher Brown

CALL TO ORDER

Mr. Bane called the meeting to order at 1:03 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Bane, seconded by Dr. Rogers, to approve the minutes from the May 14, 2019 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Compliance to Final Order – J. Andrew Byrd, #H1-0000902

Ms. Witte advised that the Board received a letter to the Board from the President and CEO for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order. In addition, the letter advised that the Board of Virginia has received the full reinstatement packet including license verification from Delaware as well as Mr. Byrd's attorney information. In addition he stated that the original hearing scheduled for April, which was not held due to quorum, has been rescheduled for July 31, 2019.

The next letter will be received in September which will include June, July and August of 2019 compliance.

NEW BUSINESS

Ratify Temporary Nursing Home Administrator Applications

A motion was made by Mr. Bane, seconded by Mr. Quillen, to approve the ratified temporary nursing home administrator application of Tracie Lynn Martin. The motion carried unanimously.

A motion was made by Mr. Quillen, seconded by Ms. Benton, to amend the agenda to add the Review of AIT Progress Reports as item IV. B. The motion carried unanimously.

Review of AIT Progress Reports

After review, a motion was made by Mr. Bane, seconded by Mr. Quillen, to approve the 2nd AIT progress report of Chelsea Clifton. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

Kristopher Brown addressed the Board regarding the decision made to deny his AIT program at the July 10, 2018 meeting. He attended the September meeting in an attempt to appeal the Board's decision but was advised to submit the additional documentation that he had along with a request for a hearing. He is now requesting that hearing.

Ms. Singh advised Ms. Witte to schedule a proposal to deny hearing for the September 10, 2019 meeting and send notice to Mr. Brown.

NEXT MEETING

The next meeting will be September 10, 2019 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bane, seconded by Mr. Quillen, to adjourn the meeting at 1:32 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II